



## JOB OPPORTUNITY

### Senior Finance Manager

**JOB ID:** OVHHire11  
**STATUS:** Permanent, Full-time  
**LOCATION:** Peterborough, ON  
**SALARY RANGE:** \$110,000 - \$130,000/year

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Cambium is a successful consulting and engineering company guiding good decisions in support of healthy community development. We are a motivated team of diverse people, doing great work in a rewarding environment. And...our team is growing!

Cambium is seeking to fill the position of **Senior Finance Manager**. In alignment with Cambium's values and strategic goals, the successful candidate will be responsible for the management and administration of our Finance Department, including the preparation and monitoring of operating and capital budgets, monthly accounting, financial planning, and reporting. Reporting directly to the Vice President of Business Administration the person should demonstrate a proven track record of budgetary and fiscal responsibility.

#### JOB DUTIES

- Providing strategic management of the accounting and finance functions
- Develop financial and tax strategies
- Directing accounting policies, procedures and internal controls
- Ensure full transparency over the financial performance of the company
- Support the Vice President of Business Administration with the preparation of monthly and annual financial plans
- Recommending improvements to ensure the integrity of a company's financial information
- Participate in key decisions as a member of the senior leadership team
- Maintain in-depth relations with all members of the management team
- Provide advice on how to increase revenue and reduce costs
- Effectively and clearly communicate potential risks in a timely manner
- Maintain appropriate insurance requirements and coverage
- Maintain speed and accuracy of billings and client payments
- Coordinate and produce all tax documentation as required
- Hiring, training and retaining skilled accounting and finance staff
- Overseeing financial systems implementations and upgrades
- Maintain relations with external auditors and investigate their findings and recommendations
- Manage the capital request and budgeting processes
- Monitor cash balances and cash forecasts
- Arrange for debt financing and equity financing
- Invest funds
- Maintain banking relationships



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### **Senior Finance Manager**

#### **QUALIFICATIONS**

- Bachelor's Degree in Accounting, Finance or related field
- Professional accounting designation (CA, CMA or CPA)
- 8+ years of experience of progressively responsible experience in an accounting role.
- Excellent computer skills, including MS Word and Excel. Experience with Ajera considered an asset.
- Excellent attention to detail with strong mathematical aptitude and critical thinking skills.
- Good interpersonal and customer service skills. Ability to communicate with co-workers, management, clients, vendors and all others in a timely, courteous, and professional manner.
- Good organizational, time management and prioritization skills.
- Desire to succeed in a dynamic, progressive organization.

Cambium welcomes and encourages applications from people with disabilities. Accommodations are available on request for candidates taking part in all aspects of the selection process.

If you are interested, we invite you to send us some information that would help us understand whether you are the right fit for this role and for our team. Kindly forward your documents, in electronic format only, to [hr@cambium-inc.com](mailto:hr@cambium-inc.com).

#### **WHY CAMBIUM?**

Our team is different. From camping trips and movie nights to company ball-hockey tournaments in the parking lot, our team likes to have a good time together. When we cannot be together, we continue to maintain our team's bond, through activities such as photo contests, shout-outs of appreciation and care packages.

Our team is hard-working. You'll need to be flexible and able to switch priorities frequently. Sometimes the days are long. But you are always compensated for your efforts, including a minimum of 3 weeks of vacation for new, full-time team members.

Our team is proud. Flexible scheduling. Donating a portion of our net income each year to local causes and events. Winning awards. You'll find it easy to feel good about Cambium.

If you want to read about a few of the benefits of working for Cambium, check out our Careers page: <https://cambium-inc.com/careers/>.